



*USF - Bridging the information gap.....Internet Access for Everyone*

The Universal Service Fund, an agency of the Ministry of Science and Technology invites applications from qualified ICT/Telecommunications/Networking Project Management professionals to fill the following positions within its Projects Department:

<b>DIRECTOR OF PROJECTS</b>	Basic Salary: \$3,411,366.00 to 4,195,583.00 plus allowances
<b>PROJECT MANAGER</b>	Basic Salary: \$1,992,495.00 to 2,485,815.00 plus allowances
<b>PROJECT OFFICERS (2 posts)</b>	Basic Salary: \$1,858,553.00 to 2,323,191.00 plus allowances

*These are two-year fixed-term contract positions which attract a gratuity payment of 25% per annum of annual basic salary. Allowances includes Travelling, Uniform, Lunch, and Duty. Plus Group Health and Life Insurance Coverage*

The core responsibilities of these positions include the conceptualization and execution of major ICT projects to accelerate access to the Internet and advanced ICT facilities throughout Jamaica; pursuant to the Government's Universal Service Obligation under the Telecommunications Act. Job Descriptions may be viewed at [www.usf.gov.jm](http://www.usf.gov.jm)

#### **CORE PROJECTS**

- Islandwide Broadband Network
- Community Access Points
- Open WiFi Network in Public spaces
- Technology Advancement Project
- e-Learning Tablets in Schools WiFi Project
- Tertiary Institutions and other special projects

#### **REQUIREMENTS:-**

##### ***The Director of Projects:***

- Post Graduate degree in Electrical Engineering/Telecommunications/Information Technology or equivalent, plus Project Management certification, with at least five years relevant experience.

##### ***The Project Manager and the Project Officers:***

- BSc. In Electrical Engineering/Telecommunications/Information Technology or equivalent with at least three years' relevant experience; plus Project Management certification.

##### ***All Projects Staff must have:***

- Sound knowledge and experience in Project Management principles and practices
- Strong Networking Engineering capabilities and sound knowledge of data communications principles
- Sound knowledge of computer systems, web technologies, and developments in the ICT sector
- Sound knowledge of Microsoft Office tools and, ability to expertly manipulate Microsoft Project
- Excellent communication and presentation skills.
- Ability to effectively prioritize and execute tasks within a high-pressure environment.

***Ownership of a reliable motor vehicle, approved for use on corporate business is a requirement.***

**Please submit applications no later than Friday 2018 October 05 to:  
[hr@usf.gov.jm](mailto:hr@usf.gov.jm) or The Human Resource/Administration Manager  
Universal Service Fund, 4th Floor, PCJ Resource Centre  
36 Trafalgar Road, Kingston 10**

*The Universal Service Fund (USF) is a statutory body with a mandate for discharging the Government's responsibilities for Universal ICT services under the Telecommunications Act. The USF has the responsibility to collect and manage the Universal Service Obligation Levy imposed on incoming international telephony calls.*

**We extend our appreciation to all applicants.  
However, only shortlisted applicants will be contacted.**